

## **Business Quality Officer – Fixed Term Contract 12 months**

**Location:** Farnborough

**Salary:** Competitive salary, bonus and benefits

### **Job Brief**

We are looking for a Business Quality Officer to work in our busy team in Farnborough as a Fixed Term Contractor for 12 months. The ideal candidate will be hard working and will have great attention to detail to ensure all cases are reviewed to meet both the Company's and regulated standards.

### **Main Responsibilities**

- Review cases pre sale.
- Communicate with the Paraplanning team with feedback on cases.
- Complete and maintain the structured training and competence scheme.

### **Candidate Requirements**

- Diploma qualified Business Quality Officer with relevant experience.
- Strong communication skills.
- Accuracy, attention to detail and the ability to compare reports with both written and audio recorded client documents.
- IT literate.
- Pension transfer knowledge is desirable.

### **Interview Process**

#### Diploma Qualified Candidates

- 1 Stage only: Competency based interview.

#### Other candidates

- 1<sup>st</sup> Stage = Competent Advisor Test (to be taken at home).
- 2<sup>nd</sup> Stage = Competency based interview.

### **How to Apply**

To apply for this role please click on the **Apply** button below.

**APPLY NOW**

Alternatively send a covering letter and a copy of your CV to [hr@origenfs.co.uk](mailto:hr@origenfs.co.uk)